



Mother of Providence Regional School  
607 South Providence Road  
Wallingford, PA 19086

## ***Tablet/Chromebook Use Rules***

In the interests of furthering the educational goals of Mother of Providence Regional Catholic School, the school will make available for use by the student tablets for PK and K, Chromebooks for grades 1-8, and Google Apps for Education account.

Students and parents are required to review this document, as well as sign the accompanying agreement prior to the use of school issued tablet or Chromebook and Google Apps for Education account.

Technology resources are provided for the purpose of supporting the educational mission of the school. The school's goal in providing the tablet/Chromebook is to promote educational excellence by facilitating resource sharing, innovation, research, creativity, communication, increased productivity, and mobile learning.

Use of these technologies is a privilege that carries responsibility and behavioral expectations consistent with all school rules and policies, including but not limited to those stated in the school handbook. It is understood that all members of the school community will use all types of computing devices and the school's network in a responsible, ethical, and legal manner at all times.

The Archdiocese of Philadelphia, Office of Catholic Education (AOP/OCE), and Mother of Providence Regional School retain sole right of possession of the tablet/Chromebook and related equipment.

The tablet/Chromebook will be issued to students according to the guidelines set forth in this document. AOP/OCE and Mother of Providence Regional School retain the **right to collect and/or inspect the tablet/Chromebook** at any time, and to alter, add, or delete installed software or hardware.

## ***Student Rights & Responsibilities***

### **Use and Ownership**

The tablet/Chromebook is property of Mother of Providence Regional School, and this program is a privilege.

The tablet/Chromebook is for individual student educational use, and will be issued upon the student's and parent/guardian's signed acceptance of the terms of this tablet/Chromebook use agreement.

Tablets/Chromebooks are not a family device and **only should be used by the student** and not members of the family.

You will abide by the ***Responsible Use Policy for Technology*** and the ***Acceptable Use Policy for tablets/Chromebooks*** guidelines set forth by the Catholic Schools of the Archdiocese of Philadelphia.

If you accept a MPRCS provided tablet/Chromebook, it must be returned to MPRCS at the conclusion of the student's educational relationship with MPRCS or at the conclusion of the school year, whichever is sooner.

Participation in this program will also require participation in the schools Google Apps for Education Program.

### **Technical Support**

Technical support will be provided during normal school hours in the Technology lab.

You are responsible for maintaining a backup of all data and settings on the tablet/Chromebook through the use of Google Drive.

MPRCS will assist students with setup of a Google account for the purposes of file backup.

MPRCS is not responsible for data loss in the event of a device failure or malfunction.

### **Apps**

For PK and K, tablet will be used in school only. They are synced with the student's Google account and the apps are already installed on them.

### **Accidental Damage or Theft Coverage**

If you accept a MPRCS Chromebook/Tablet, you have the option of purchasing insurance from the school. Any costs associated with damage or theft of your Chromebook/tablet beyond what is covered by insurance will result in charges to the student and parents.

### **What To Do If Your Tablet/Chromebook is damaged or stolen.**

- (1) It is your responsibility to notify the Principal and or Technology teacher immediately.
- (2) In the event of damage or malfunction, make sure you return the tablet/Chromebook and all accessories, even if they are functional, to the Technology lab.
- (3) Your tablet/Chromebook will be repaired or replaced at the discretion of the technology staff, and you will be notified of any charges.
- (4) If your tablet/Chromebook is stolen, you will be required to file a police report after notifying the staff in the Technology lab.

### **Usage**

Your tablet/Chromebook is designed to be your personal learning device. As is the case with all technology used at or owned by MPRCS, you are governed under the rules and regulations covered in MPRCS Acceptable Use Regulations.

**Inappropriate use of the tablet/Chromebook could result in the removal of the tablet/Chromebook from your possession and / or additional disciplinary action.**

In addition to the Acceptable Use Regulations the following guidelines also apply:

- (1) The tablet/Chromebook may be provided with apps necessary for your school work.
- (2) Mother of Providence Regional School does use a Proxy Server on the tablets/Chromebooks and will be able to filter websites when the student is OFF CAMPUS. In addition Mother of Providence Regional School can view logs of websites visited or attempted to visit websites accessed on a school issued device.
- (3) Students may NOT configure additional personal email accounts on the device. Only MPRCS issued email accounts may be used.
- (4) Mobile device management software and profiles may not be removed from the device.
- (5) The student will bring their device to school each day with a fully charged battery.**
- (6) The student will exercise all due and reasonable care in handling and use of said equipment and agrees to return the equipment in good condition.
- (7) Students can expect their device to be periodically inspected and monitored for appropriate usage.
- (8) The device should never be used for purposes for which they were never intended or authorized.
- (9) For tablets, only the device case issued by MPRCS may be used. No personal cases. Sleeves for the Chromebooks are provided by the student.



Mother Of Providence Regional School  
607 South Providence Road  
Wallingford, PA 19086

## ***Tablet/Chromebook Use Rules***

### **DELIVERY AND ACCEPTANCE**

By my signature below, I authorize my student to participate in the 1:1 device program at Mother of Providence Regional School.

We (Parents and Students) agree to the terms and conditions of the MPRCS Tablet/Chromebook Rules which have been made available to me on the school's website: <https://mpregional.org/technology-use-rules>.

We (Parents and Guardians) understand that the MPRCS does use a Proxy Server on the Tablets/Chromebooks and will be able to filter websites when the student is OFF CAMPUS. In addition MPRCS can view logs of websites visited or attempted to visit websites by my child.

The Tablet/Chromebook is for individual student educational use, Tablets/Chromebooks are not a family device and should only be used by the student for school assignments and tasks and not members of the family.

Student Name (Please Print): \_\_\_\_\_

Student Name (Please Print): \_\_\_\_\_

Student Name (Please Print): \_\_\_\_\_

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date